

Charity Registration No. 1120869

Company Registration No. 06021283 (England and Wales)

**NEW HEIGHTS - WARREN FARM COMMUNITY PROJECT
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2010**

NEW HEIGHTS - WARREN FARM COMMUNITY PROJECT

LEGAL AND ADMINISTRATIVE INFORMATION

Directors	Reverend M White Mrs S L Byrne Mr S Flynn
Trustees	Reverend M White Mrs S L Bryne Mr S Flynn Mr A Quinn Miss C M Byrne Councillor C C Grundy-Blew Mr J Foxall Mr J C Mulkeen Mr J P McCarthy
Secretary	Mrs S L Byrne
Charity number	1120869
Company number	06021283
Principal address	124 Warren Farm Road Kingstanding Birmingham B44 0QN
Registered office	124 Warren Farm Road Kingstanding Birmingham B44 0QN
Accountants	Edwards Harmony House 34 High Street Aldridge West Midlands WS9 8LZ

NEW HEIGHTS - WARREN FARM COMMUNITY PROJECT

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NEW HEIGHTS - WARREN FARM COMMUNITY PROJECT

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2010

The trustees present their report and accounts for the year ended 31 December 2010.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the trust's governing document, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

Structure, governance and management

The organisation is a limited company by guarantee incorporated on 6th December 2006 and registered as a charity on 17 September 2007.

The trustees, who are also the directors for the purpose of company law, and who served during the year were:

Reverend M White

Mrs S L Byrne

Mr S Flynn

None of the trustees have any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute an amount not exceeding £10 in the event of a winding up.

All trustees are familiar with the practical work of the charity. Some are involved in the day to day running of the charity and so have detailed knowledge of how it operates and others meeting outside Board meetings on Operations Committees, fundraising or buildings committees.

The charity receives support from Christ the King Catholic Church, Kingstanding.

The Management Committee has conducted a review of the major risks to which the charity is exposed. One of the advantages of bid writing is that this is often a requirement and puts this charity in a position where we know and have limited as much as possible the major risks.

Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding and activities. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the centre. These procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

Our aims, objectives and activities

Our charity's purposes are set out in the objects contained in the charity's trust deed.

Aims

To meet the needs of the most disadvantaged members of the Kingstanding community and to help to bring about social cohesion.

NEW HEIGHTS - WARREN FARM COMMUNITY PROJECT

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2010

Objectives

1. To relieve elderly people resident in the Kingstanding community and to help to bring about social cohesion.
2. To act as a resource for young people living in the Kingstanding community by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:
 - A. Advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;
 - B. Advancing education;
 - C. Relieving unemployment;
 - D. Providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have need for reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons.
3. To advance the education of and preserve and protect the health of parents, particularly vulnerable parents.
4. To or for such other charitable purposes as the trustees may from time to time determine.

Ensuring our work delivers our aims

We review our aims, objectives and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the benefits they have brought to those groups of people we are set to help. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us ensure our aim, objectives and activities remained focused on our stated purposes.

We have referred to guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

How our activities deliver public benefit

Our main activities and who we try to help are described below. All our charitable activities focus on working with people in the Kingstanding Ward who are living in challenging circumstances.

Who used and benefited from our services?

One of our strategies is to engage with other providers and help them reach their target beneficiaries. This has led us into partnerships with the Youth Inclusion Project (working with young people at risk), Surestart, MIND, A.A., Al-anon and others. We offer them excellent meeting facilities, networks, promotion of their services and inter-agency contacts. Through our own network of volunteers (over 100), newsletters, website, notice-boards, referrals system and word of mouth we are able to give our partners access to the people they wish to serve.

We also deliver our own services. One contact point is through our internet Cafe which offers advice (including legal advice), Credit Union and signposting services. There is a constant stream of visitors every day. These people are of all ages and backgrounds. We have our own youth groups, run a summer scheme for young people aged 6 to 16 and a community holiday. There are weekly parent and toddler groups, a luncheon club for older people, a social club, 10 trips per annum, weekends away for older people, an African Club and other community clubs. All of these allow us to meet people who might need direction to another service. They also serve to bring about community cohesion.

Thousands of people from the Kingstanding Ward are beneficiaries since so many now come through the doors of New Heights to make use of services that are now right in the heart of the community. There are also hidden beneficiaries whom we never meet. There are the family members of the men and women who are receiving counselling, help with addiction, debt advice, youth work and so on.

NEW HEIGHTS - WARREN FARM COMMUNITY PROJECT

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2010

Outreach

The outreach work of the charity provides support to young people who are vulnerable. This work continued to expand in the year under review. We visit approximately 80 people at home. Most of these are house-bound due to disability or illness. We offer a befriending service and, through this, access to information and service provided by other organisations.

In addition to this, we have a furniture store enabling us to collect good furniture and redistribute it to families or individuals in need. This is increasing in popularity as more and more people hear about it. All of these services are provided by volunteers.

Financial review

Against the backdrop of major capital development over the past 12 months, it has been difficult to plan the funding of service delivery. This is essentially because our staffing levels are low. We only employ one full time member of staff, one part time volunteer co-ordinator and a cleaner for 6 hours per week. All of the remaining posts are voluntary. Even though some of these volunteers give a substantial time commitment, it does not always match our needs as an organisation. Nevertheless, with the aid of our External Funding Support officer (employed by the Ward) , hard work from staff and volunteers and generous support from grant making bodies we have completed our capital projects and have funding in place to meet running costs for the next two years.

Currently, there are no investments other than in buildings with reserves sufficient to meet the current working capital requirements of the charity.

While there is a small income from the Cafe, our main source of regular income is from service providers who use our premises. This income covers our buildings maintenance and running costs. Funding for staff comes from grant making bodies. The fact that we have few salaried members of staff makes this much more sustainable.

As a charity that has grown very quickly, our efforts have been focussed on building capacity at all levels. Most of the capital programme is complete and this will allow us to look at longer term financial strategies for investments and reserves.

A review of the cash in hand , after payment of creditors due at year end, revealed an effective bank balance at 31 December 2010 of £2,107.

Plans for the future

One vital objective of the Management Board strategy is to keep staffing costs at levels that will not impose financial and structural risks to the charity. This is complemented by a vision that places working in partnership as another key component in making our charity both effective and sustainable. While working with volunteers also has its challenges, this forms the third element in a vision that marries financial strategy with a vision for the community that invites that community to play a key part in solving its own problems. This vision remains at the heart of how we operate as a board.

In 2011 it is envisaged that the "Shop" will be extended to provide more accomodation and therefore more access to services.

The funding for this will be a combination of a loan and further grants which have been identified and offered.

NEW HEIGHTS - WARREN FARM COMMUNITY PROJECT

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2010

On behalf of the board of trustees

Mrs S L Byrne

Trustee

Dated: 21 April 2011

NEW HEIGHTS - WARREN FARM COMMUNITY PROJECT

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF NEW HEIGHTS - WARREN FARM COMMUNITY PROJECT

I report on the accounts of the the trust for the year ended 31 December 2010, which are set out on pages 7 to 16.

Respective responsibilities of trustees and examiner

The trustees, who are also the directors of New Heights - Warren Farm Community Project for the purposes of company law, are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year. If then under section 43(2) of the Charities Act 1993, the 1993 Act, and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination being a chartered accountant.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the accounts under section 43 of the 1993 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination , no matter has come to my attention :-

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;

have not been met ; or

- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Edwards

Harmony House
34 High Street
Aldridge
West Midlands
WS9 8LZ

Dated: 21 April 2011

NEW HEIGHTS - WARREN FARM COMMUNITY PROJECT

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2010

	Notes	Unrestricted funds £	Restricted funds £	Total 2010 £	Total 2009 £
<u>Incoming resources from generated funds</u>					
Donations and legacies	2	2,680	-	2,680	19,593
Activities for generating funds	3	7,004	-	7,004	7,046
Investment income	4	19,342	-	19,342	11,101
		29,026	-	29,026	37,740
Incoming resources from charitable activities	5	-	369,517	369,517	527,858
Total incoming resources		29,026	369,517	398,543	565,598
<u>Resources expended</u>					
Costs of generating funds					
Fundraising trading: costs of goods sold and other costs	3	4,143	-	4,143	5,432
Net incoming resources available		24,883	369,517	394,400	560,166
Charitable activities					
New Heights - Warren Farm Community Project		25,984	302,497	328,481	88,038
Governance costs		1,626	19	1,645	2,746
Total resources expended		31,753	302,516	334,269	96,216
Net (outgoing)/incoming resources before transfers		(2,727)	67,001	64,274	469,382
Gross transfers between funds		(60,905)	60,905	-	-
Net (expenditure)/income for the year/ Net movement in funds		(63,632)	127,906	64,274	469,382
Fund balances at 1 January 2010		65,739	490,697	556,436	87,054
Fund balances at 31 December 2010		2,107	618,603	620,710	556,436

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

NEW HEIGHTS - WARREN FARM COMMUNITY PROJECT

BALANCE SHEET

AS AT 31 DECEMBER 2010

	Notes	2010 £	£	2009 £	£
Fixed assets					
Tangible assets	13		605,723		572,741
Current assets					
Debtors	14	1,256		900	
Cash at bank and in hand		46,135		41,923	
		<u>47,391</u>		<u>42,823</u>	
Creditors: amounts falling due within one year	15	<u>(32,404)</u>		<u>(59,128)</u>	
Net current assets/(liabilities)			<u>14,987</u>		<u>(16,305)</u>
Total assets less current liabilities			<u>620,710</u>		<u>556,436</u>
Income funds					
Restricted funds	16		618,603		490,697
Unrestricted funds			<u>2,107</u>		<u>65,739</u>
			<u>620,710</u>		<u>556,436</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2010. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

The accounts were approved by the Board on 21 April 2011

Reverend M White
Trustee

Mrs S L Byrne
Trustee

Company Registration No. 06021283

NEW HEIGHTS - WARREN FARM COMMUNITY PROJECT

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2010

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Companies Act 2006.

1.2 Incoming resources

Incoming resources from grants are recognised and accounted for when the charity earns the right to consideration with any conditions met during the financial period.

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable.

Incoming resources from charitable trading activity are accounted for when earned.

Investment income is included when receivable.

1.3 Resources expended

Expenditure is recognised on an accrual basis as a liability when incurred and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Costs of generating funds comprise costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Leasehold land & buildings	25 year lease term
Fixtures, fittings & equipment	25% reducing balance

NEW HEIGHTS - WARREN FARM COMMUNITY PROJECT

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2010

1 Accounting Policies (continued)

1.5 Accumulated funds

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for the particular restricted purposes.

2 Donations and legacies

	2010 £	2009 £
Donations, gifts and collections	<u>2,680</u>	<u>19,593</u>

3 Activities for generating funds

	2010 £	2009 £
Activities for generating funds	7,004	7,046
Fundraising trading: costs of goods sold and other costs	<u>(4,143)</u>	<u>(5,432)</u>
Net Activities for generating funds	<u>2,861</u>	<u>1,614</u>

4 Investment income

	2010 £	2009 £
Rental income	19,342	10,950
Interest receivable	-	151
	<u>19,342</u>	<u>11,101</u>

NEW HEIGHTS - WARREN FARM COMMUNITY PROJECT

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2010

5 Incoming resources from charitable activities

	2010 £	2009 £
Funding / grants received	<u>369,517</u>	<u>527,858</u>

Included within income relating to funding / grants received are the following grants;

Big Lottery Young People's Fund(revenue & overheads)	98,952	24,620
Lloyds TSB Foundation for Volunteer Coordinator	-	11,850
Funding for Community Development Coor.	31,885	10,000
Home Office Community Fund / Tribal Education	9,999	7,499
Payments for Trips	4,068	-
Lankelly Chase Foundation for Community Development Coor.	-	10,000
Funding for playscheme/Youth Club	33,640	-
Birmingham East & North PCT for Be Active Scheme	4,608	-
Big Lottery Awards for All grant for Silver Surfers	10,170	-
West Midlands Police for Youth Work	-	1,300
Birmingham City Council Community Chest Fund	3,000	3,000
Big Lottery Young People's Fund(Capital)	-	3,000
Capital Build Project Grants	170,695	454,049
Vodafone World of Difference	2,500	-
	<u>369,517</u>	<u>527,858</u>

Funding / grants received for Capital Build Projects during the year are as follows;

Big Lottery Community Buildings Grant	20,151	250,999
Veolia Environmental Trust	50,355	25,000
Wren Water Recycling Environment	8,333	41,667
BIFFAward	12,500	37,500
BIFFAward 10% contribution	-	(5,117)
BRE Low Carbon Buildings Programme 2	27,285	-
Capacity Builders	30,000	-
Birmingham City Council (Interagency Hub)	17,071	-
Allen Lane Foundation	5,000	-
The Clothworkers' Foundation	-	50,000
The Henry Smith Foundation	-	50,000
The Eveson Charitable Trust	-	4,000
	<u>170,695</u>	<u>454,049</u>

NEW HEIGHTS - WARREN FARM COMMUNITY PROJECT

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2010

Funding / grants received for CDC during the year are as follows;	2010 £
Garfield Weston	5,000
Birmingham City Council Successful Neighbourhoods Fund	5,000
Enta CIC	385
Birmingham City Council YIP	9,000
Barrow Cadbury Trust	10,000
Birmingham City Council WNF	2,500
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	31,885
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Funding / grants received for Playscheme / Youth Club during the year are as follows;	2010 £
Birmingham City Council PAYP	23,440
Grassroots Grant	5,000
My Choice (Kingstanding Extended Services Provision)	2,000
Sutton Extended Services Provision	200
Birmingham City Council Holiday Scheme	3,000
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	33,640
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NEW HEIGHTS - WARREN FARM COMMUNITY PROJECT

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2010

6 Total resources expended

	Staff costs £	Depreciation £	Other costs £	Grant funding £	Total 2010 £	Total 2009 £
Costs of generating funds						
Fundraising trading: costs of goods sold and other costs	-	-	4,143	-	4,143	5,432
Charitable activities						
<u>New Heights - Warren Farm Community Project</u>						
Activities undertaken directly	-	-	180,144	-	180,144	41,614
Grant funding of activities	-	-	-	60,241	60,241	-
Support costs	37,176	27,526	23,394	-	88,096	46,424
Total	37,176	27,526	203,538	60,241	328,481	88,038
Governance costs	-	-	1,645	-	1,645	2,746
	37,176	27,526	209,326	60,241	334,269	96,216

Governance costs includes payments to the auditors of £0 (2009: £2,350) for audit fees.

7 Activities undertaken directly

	2010 £	2009 £
Other costs relating to New Heights - Warren Farm Community Project comprise:		
Holidays & trips	-	12,993
Advertising	648	79
Donations	-	10,000
Playscheme expenses	78	5,241
Birmingham City Council	123,572	9,101
Advertising	-	800
Legal advice service	5,060	3,400
Playscheme expenses	11,667	-
Holidays & trips	30,379	-
Staff costs	2,500	-
Be Active	1,626	-
Silver surfers	4,614	-
	180,144	41,614

NEW HEIGHTS - WARREN FARM COMMUNITY PROJECT

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2010

8 Grants payable

	Grants to institutions £	Grants to individuals £	Total 2010 £	Total 2009 £
New Heights - Warren Farm Community Project	<u>47,621</u>	<u>12,620</u>	<u>60,241</u>	-

9 Support costs

	2010 £	2009 £
Support overheads	23,394	10,107
Staff costs	37,176	26,764
Depreciation	27,526	9,553
	<u>88,096</u>	<u>46,424</u>

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the the trust during the year.

11 Employees

Number of employees

The average monthly number of employees during the year was:

	2010 Number	2009 Number
Administration	<u>1</u>	<u>1</u>

Employment costs

	2010 £	2009 £
Wages and salaries	<u>37,176</u>	<u>26,764</u>

There were no employees whose annual remuneration was £60,000 or more.

12 Taxation

The charity is exempt from corporation tax on its charitable activities.

NEW HEIGHTS - WARREN FARM COMMUNITY PROJECT

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2010

13 Tangible fixed assets

	Leasehold land & buildings £	Fixtures, fittings & equipment £	Total £
Cost			
At 1 January 2010	574,734	12,857	587,591
Additions	57,491	3,017	60,508
At 31 December 2010	632,225	15,874	648,099
Depreciation			
At 1 January 2010	7,663	7,187	14,850
Charge for the year	25,662	1,864	27,526
At 31 December 2010	33,325	9,051	42,376
Net book value			
At 31 December 2010	598,900	6,823	605,723
At 31 December 2009	567,071	5,670	572,741

14 Debtors

	2010 £	2009 £
Prepayments and accrued income	1,256	900

15 Creditors: amounts falling due within one year

	2010 £	2009 £
Accruals and other creditors	32,404	59,128

NEW HEIGHTS - WARREN FARM COMMUNITY PROJECT

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2010

16 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds				Balance at 31 December 2010
	Balance at 1 January 2010	Incoming resources	Resources expended	Transfers	
	£	£	£	£	£
Capital build project	447,429	170,695	(73,283)	13,328	558,169
Big Lottery for Young people's Fund	24,620	111,549	(136,192)	23	-
Salaries	16,050	34,385	(39,677)	6,864	17,622
Youth work and other projects	2,598	55,486	(55,962)	40,690	42,812
	<u>490,697</u>	<u>372,115</u>	<u>(305,114)</u>	<u>60,905</u>	<u>618,603</u>

17 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total
	£	£	£
Fund balances at 31 December 2010 are represented by:			
Tangible fixed assets	-	605,723	605,723
Current assets	2,107	45,284	47,391
Creditors: amounts falling due within one year	-	(32,404)	(32,404)
	<u>2,107</u>	<u>618,603</u>	<u>620,710</u>

18 Commitments under operating leases

At 31 December 2010 the company had annual commitments under non-cancellable operating leases as follows:

	Land and buildings	
	2010	2009
	£	£
Expiry date:		
In over five years	3,200	3,200
	<u>3,200</u>	<u>3,200</u>